

Fainting Goat Guild

HOW TO PUT ON A SHOW

It's easy to put on an FGG show!

On behalf of the Fainting Goat Guild (FGG) team, we want to welcome you to the FGG show venue consisting of Open Fainting Goat Shows, Futurity Shows, and Regional Championships. The FGG is for people committed to supporting and improving the Fainting Goat breed. Within this Guide, "Fainting Goat" and "Myotonic Goat" are interchangeable.

The goals for the Open Fainting Goat Shows are to:

- Build a venue that gives the Fainting Goat communities across the United States the opportunity to put on a show in their neighborhood whether it be in their back yard or at a local fairgrounds.
- Educate exhibitors by giving them the opportunity to learn from expert Judges.
- Compete for Championships, Grand Championships, and to crown Regional Champions.
- Earn points towards Supreme Champion titles.
- Award 1st through 3rd place points towards a yearly Overall High Point award.

The goals for the Futurity Shows are to:

- Encourage selective breeding to enhance the Fainting Goat breed and produce outstanding offspring.
- Encourage breeders to think ahead toward the preservation of the Fainting Goat breed.
- Encourage smart choices within breeding program to help us produce the finest qualities for this unique breed, while staying true to breed standards.
- Give breeders an excellent opportunity to exhibit their animals for herd confirmation and structure, while competing for monetary prizes and awards.
- Earn premiums towards an annual Overall Futurity Champion title.

The goal for the Regional Championships is to recognize that special extraordinary Fainting Goat in each region.

Things to Consider When Planning a Show

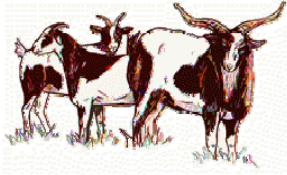
How to finance the show:

There are several ways that shows can generate funds to be self-sustaining.

- Estimate how much money the show will generate in Entry Fees and Pen Fees. Add in any money received from Sponsors and/or fundraisers, and the amount you are willing to pay out of your own pocket if necessary.
- Determine how much the show will cost: Facilities, pens, Judge, and Ribbons/Rosettes. Other possible fees could be prizes, bedding, insurance, security, and a sound system.
- It is often possible to get local businesses to donate or rent items for use at the show in exchange for advertising in the show program, or they may discount the price.

Choose location:

Choosing a location for your show is a big part of how successful your show will be and if you can create an annual event. Shows have been put on in both arenas and in people's backyards. Things have changed over the years with regards to bio-security and when putting on a show, you need to keep disease control in mind. Although most goats coming to the shows come from healthy herds, and most are tested annually for diseases, there are several things that you can do to keep animals healthy when planning your show location.



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Questions to ask yourself to help with location decisions:

- One of the first things to decide is how much room you will need based on how many goats you expect to be entered? This is usually accomplished by getting an assessment from show-goers in your area early in the planning phase.
- Will you need to supply pens or will people be showing out of their trailers (a trailer show)?
- If providing pens, will there be a fee? Fees are usually charged when you have to pay for the facilities or rent the pens and supply bedding.
- Will you provide bedding or have exhibitors bring their own? How much will you charge if you provide it at the show? Will a local supply store donate it to the show?
- Will bucks be attending? Sturdy pens will be needed. Tarps or plywood around buck pens can help to keep the peace with a rowdy buck.
- Is there enough area to separate the breeders' areas so herds don't touch each other? If not, let exhibitors know so that they can bring tarps (or other form of barrier) to prevent the herds from touching each other.
- What kind of parking is available?
- Are there restrooms and/or showers?
- If there are multiple shows spanning more than a day, are there hotels close or camping on site?
- Do you plan to have the public attend?
- Do you want vendors and/or food booths?
- Can the area be secured at night?
- Will breeders have to house their goats in an area where other goats have been? If yes, spray the area with bleach water or a commercial disinfectant.

Based on your answers to the above questions, choose a location that best fits your needs.

Choose when to have the show:

Sometimes it is good to put on a show in conjunction with another event. This can help with costs for advertising, space rental, insurance, etc., and draw more new people to your event. Your event can also be a stand-alone event. Try to decide on a date that will maximize the participation.

Questions to ask yourself to help determine when to put on your show:

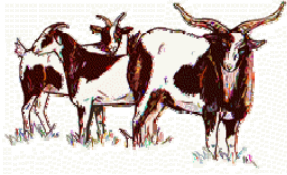
- Will it be an outdoor or indoor event?
- What is the weather like that time of year?
- Is it during kidding season or just before?
- Are there any holidays, fairs, or other community events going on the same day that may compete or compliment your show?
- Are there any other goat shows right before or right after your show that might make the trip cost prohibitive for the long-distance exhibitors to come to your show? Try to spread your show out so that you are not back-to-back with another show.

Judge selection and alternate:

When choosing a Judge, you need to consider not only their expertise, but also where they live and how much they charge. If your event is held in conjunction with another event, you may be able to share a judge. After FGG approves the Judge, be sure you have a contract signed. Have an alternate plan in case an emergency arises and the Judge cannot attend the event.

Questions to ask to help with decisions:

- What is the Judge's expertise (do they judge meat goats; are they breed specific)?
- Is the Judge available on the date of your show?
- What are the Judge's fees?
- Do you need to provide travel and/or lodging expenses?
- Are the fees/expenses within the show's budget?



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Insurance:

It is wise to cover all the organizers and facilities with special event insurance in case the unthinkable happens. Most facilities that you rent now require insurance for any event. Be sure to check before you commit to rent the space. They may be able to direct you to an insurance company that they have used in the past. It is also wise to place a disclaimer on all forms and at all doors. Special event insurance is relatively inexpensive and grants peace of mind.

Advertising:

If you are planning to have just a small show for local breeders, your advertising needs may well be served through websites, local newspapers, and local goat clubs. If you are planning to have vendors and the public attend, you will need to do a more extensive job. Some places to consider advertising are: 4-H, goat magazines, feed and farm stores, pet stores, newspapers, veterinary offices, grocery stores, shops, and schools. Most magazine event calendars are free.

Show website:

The FGG will provide you with a show webpage at no charge. It will include the name of your show, date, location, Judge, show and class schedules, and any rules specific for your show. The show page can be created in your show's theme and use non-copyrighted graphics of your choice. If you wish to maintain your own show website, FGG will provide a link to your website on the FGG Open Show home page.

Online entry forms:

The FGG will provide online entry forms for your show. The entry form will provide space for the exhibitor to fill out all required goat and exhibitor information, as well as the classes they wish to enter. It will have the deadline for entry, as well as, fee information.

- All entries will be processed by the FGG. A list of entries will be provided to the Show Coordinator prior to the show.
- If you use your own show website, FGG will provide you with the link for inclusion on your show website so that exhibitors may access the online entry forms.

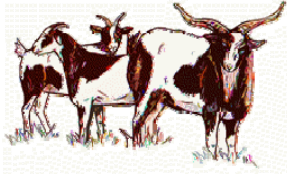
Entry and/or Pen Fees:

- For FGG Open Shows, all entry and/or pen fees will be sent by the exhibitors directly to the Show Coordinator to fund the show.
- For FGG Futurity Shows, FGG will collect the entry fees in order to organize the premium awards. If an FGG Administrator is not present at the show, the premiums will be mailed to the Show Coordinator with instructions for distribution.
- For the FGG Regional Championships, FGG will collect the entry fees in order to organize the premium awards. If an FGG Administrator is not present at the show, the premiums will be mailed to the Show Coordinator with instructions for distribution.

Show booklet:

If you are doing a show that will have the public attending, it is good to do a welcome page with information about fainting goats. There should be a schedule of events, show class listing, and a biography on the Judge/Judges. You could also include the information about FGG programs, and of course, the advertisers. Don't forget to ask local and participating breeders if they want to be included in this advertisement and charge a fee to help off-set printing costs. You might also include the breed standards.

A Show Booklet (or Program) with the name of the entries pre-printed so that exhibitors can track the progress of the show is a great idea if the show budget allows for it.



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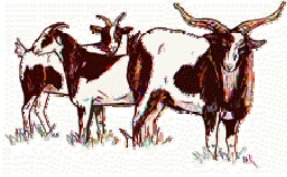
Show official(s) needed to help put on a show (could be 1 person, could be 5 people):

- **Barn manager:** This person is in charge of setting up the pens and arena area, directing breeders to their pens upon arrival, supplying bedding, helping with any barn or arena issues, and then the take down and clean up.
- **Show Coordinator (or Secretary):** This person checks in all the goats before the show, or as they enter the show ring. They make sure that the Results Form is correct by adding or deleting scratched goats prior to the start of the judging. They record the results of all classes. They make sure the official FGG Results Form has the required signatures. The Show Coordinator (or Secretary) must be someone who is not showing goats that day or have someone else show their goats. Their main responsibility is to record all class results accurately during the show.
- **Ring Steward:** This person is responsible for keeping the show moving. They must know how many goats are in each class and make sure they are at the ring on time. The Ring Steward can announce the classes and call for people who are late. It is helpful to have an entrance and an exit gate. The next class should be lining up by the entrance while the current class is in the ring. The Ring Steward is also responsible to either hand out ribbons and awards or make sure someone else is there to present them. If the Judge wishes to present them, then the Ring Steward should ensure that the Judge is given the correct ribbons. The Show Coordinator may designate the Ring Steward to also serve as the Show Secretary.
- **Set Up and Clean Up Crew:** These people will help set up the pens and arena area prior to the show and then take down and clean up after the show.
- **Photographer:** It is good to designate one person to get some general shots of what is happening around the show. These pictures can be shared with FGG and participants. It is important to take pictures of the Champions/Res. Champions/Grand Champion/Res. Grand Champions/Best in Show for the FGG website.

Day of Show

Following is a list of tasks that will give you a flavor for what the day of an FGG show will look like:

- Set up a table big enough to set up your ribbons/rosettes and sound system (if one is being used).
- Make sure that there are a couple chairs available near the ring.
- It is nice to have a brief meeting with the exhibitors prior to the start of the show to explain the details about the show or the facilities. For example, communicate any facilities rules, point in the direction of the restrooms, explain where the goats should enter the ring and exit the ring, etc. This is a great way to help exhibitors relax before show time and not have to worry about logistical questions.
- Meet with the Judge to find out how they would like to line up the goats and whether they would like to present the ribbons/awards or have someone do it for them.
- Try to start your show on time.
- Complete the Results Form during the show:
 - As the goats enter the ring, check the "Check In" box. If goats are scratched, simply put an X in the "Check In" box. If goats are added, write their full names and the owners name in the extra spaces on the form.
 - When the Judge has placed the goats, record their placings (1, 2, 3, 4 etc).
 - When the Champions are crowned, have the owners sign the form to verify that the correct name of the winner was entered on the form.
 - When the Grand Champions are crowned, have the owners, Judge, and Coordinator sign the Results Form.
 - After the show, make a copy of the Results Form for yourself and mail the Original to FGG. No other paperwork is necessary.
- Be sure to take pictures of the Champions/Res Champions, Grand/Res Grand Champions, and BIS and e-mail them to FGG for the website.
- At the end of the show, thanks your Judge and your exhibitors, and then pat yourself on the back and say "Job Well Done!"



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The Fainting Goat Guild will provide the following services for FGG Open Fainting Goat Shows:

- Send the Show Coordinator a Welcome Package which will include an agreement between the Show Coordinator and the FGG, an example of a Judge's agreement, and a copy of the FGG Rules.
- Advertise the show on the FGG website.
- Provide your Judge(s) with an FGG Judge's Packet.
- Link to your show website. If you do not wish to create a show website, the FGG will provide you with a show webpage at no charge. It will include the name of your show, date, location, Judge, show and class schedules, and any rules specific for your show. The show page can be created in your show's theme and use non-copyrighted graphics of your choice.
- Provide online entry forms for your show. The entry form will provide space for the exhibitor to fill out all required goat and exhibitor information, as well as the classes they wish to enter. It will have the deadline for entry, as well as, fee information.
- Collect and process entries from the online entry form (the fees will be sent directly from the exhibitor to the Show Coordinator, not the FGG). A list of entries will be provided to the Show Coordinator prior to the show.
- Provide a Results Form including all pre-entries and exhibitors to record the results of the show.
- Record and track the points earned.

Show Coordinators will:

- Complete the FGG Open Show Agreement and send it along with the \$20 (per show) administrative points recording fee to the FGG at least 60 days prior to the show.
- Send FGG a list of any additional classes to be held during the show (needed for inclusion on the online entry form) and a copy of the signed Judge's Agreement.
- Collect the entry and pen fees.
- Obtain and assume responsibility for all fees associated with the facilities, Judge(s), and other show related expenses.
- Provide placement ribbons for classes, rosettes for Champions/Reserve Champions, Grand Champions/Reserve Grand Champions, and Best in Show.
- Provide FGG with electronic photos of the Champions/Reserve Champions, Grand Champions/Reserve Grand Champions, and Best in Show for display on the website.
- Record the results of the show accurately on the Results Form provided by the FGG.
- Copy the Results Form for your records and mail original to FGG within 7 days after the completion of the show.

The Fainting Goat Guild will provide the following additional services for FGG Futurity Shows and Regional Championships:

- Same as described above for the Open Shows
- Collect entry fees
- For the Futurity Show, provide the premium awards, placement ribbons, championship rosettes for the (ie, all ribbons, as well as the \$50 Champion Futurity award will be provided). We ask that the Show Coordinator solicit a \$25 sponsor for the Reserve Champion Futurity Doeling.
- For the Regional Championships (if your show is the last FGG show in your Region for the year), supply the rosettes and premium awards.